SOP for self on-boarding by customer on known TPAP (Third Party Aggregator Platform) like GPay, Phonepe, PayTM, BHIM, Whatsapp



### Follow the following steps for GPay

Step 1: Open Google Pay.

**Step 2:** At the top right, tap your profile picture and then Bank account.

**Step 3:** Tap Add bank account. Choose your bank from the list. If you don't find your bank, it doesn't work with Google Pay.

**Step 4:** Select the account you want to add from the list of accounts that shows up.

**Step 5:** To verify your account, you'll need to add your debit card details.

**Step 6:** To create a UPI PIN, follow the onscreen instructions.

**Step 6.1:** If you have an existing UPI PIN: You'll be asked to enter it.

**Step 6.2:** If you don't remember your PIN: Tap Forgot PIN and follow the instructions.





## Follow the following steps for Phonepe

#### Go to the My Money page

& under Payment Methods, select Bank Accounts

#### Select your bank

Click on the 'Add New Bank Account' button at the bottom & Select your bank

# Fetching your account details & set up UPI pin

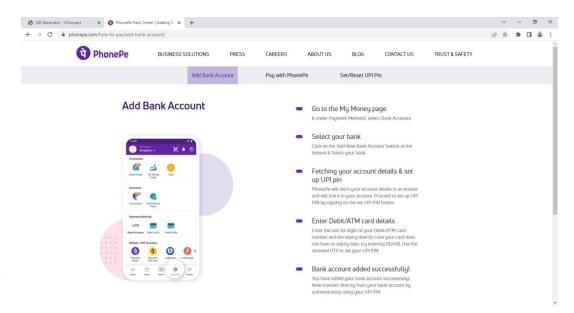
PhonePe will fetch your account details in an instant and will link it to your account. Proceed to set up UPI PIN by tapping on the set UPI PIN button

#### Enter Debit/ATM card details

Enter the last six digits of your Debit/ATM card number and the expiry date (In case your card does not have an expiry date, try entering 00/49). Use the received OTP to set your UPI PIN

#### Bank account added successfully!

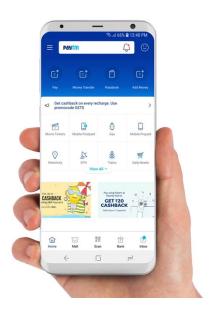
You have added your bank account successfully! Now transact directly from your bank account by authenticating using your UPI PIN





### Follow the following steps for PayTM

- •Open the Paytm application and go to your 'Profile' section
- •In the left sidebar that opens, click on 'Payment Settings' and then click on 'UPI & Linked Bank Accounts'
- •Now, the next screen will show all your linked bank accounts with the Paytm app. Upon scrolling down, you will be able to see the option to 'Add New Bank Account'
- •This will direct you to the page with multiple bank names where you can select your bank and add the details to link to your Paytm profile. Paytm app will fetch your account details linked to your mobile number and will automatically link your new bank account with your Paytm account







### Follow the following steps for Whatsapp

**Step 1:** Open WhatsApp messenger in your Android device.

**Step 2:** Then, tap 'more' options (represented by three vertical dots).

**Step 3:** After that, go to the 'settings'.

**Step 4:** Select 'payments' and then tap on 'add new account'.

**Step 5:** Press 'accept and continue' to accept the 'payments terms and privacy policy'.

**Step 6:** Now, tap on 'verify via SMS' and then 'allow'.

**Note:** In case, WhatsApp already has permission to place and manage phone calls, you will not need to give permission.

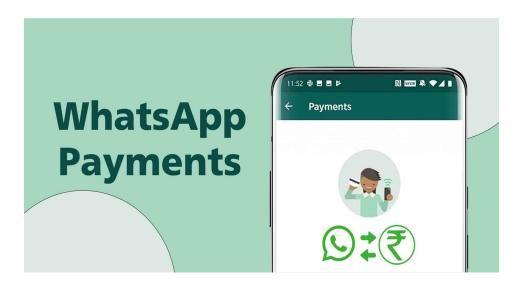
**Step 7:** Select the name of your bank from the list of banks.

**Step 8:** Then, tap the bank account you wish to add to send and receive payments with WhatsApp.

Step 9: Press 'done'.

#### Note:

In order to send money, you will also require to verify the last 6 digits of your debit card and its expiration date.





### Follow the following steps for BHIM

**Step 1:** Download and Install BHIM app from Google Play store/Apple App Store.

Step 2: Select your preferred language.

**Step 3:** Select SIM card which has the mobile number registered with your respective bank.

**Step 4:** Set the application passcode required to enter the app.

**Step 5:** Link your bank accounts using bank account option.

**Step 6:** Set your UPI PIN by providing last 6 digits of debit card and expiry date of debit card.

**Step 7:** Click on send and enter UPI ID. You can also Scan & Pay the QR of the person to whom you want to send money.

**Step 8:** Enter the UPI Pin you set earlier to authenticate the transaction.

**Step 9:** Check 'Transaction' to see the status of the transaction.

